

9th December 2020

Dear Parents and Carers,

Re: Update re end of term arrangements

The purpose of my letter is to communicate a change in our end of term arrangements, further to Mr Ireland's letter yesterday. Following an announcement on Tuesday from the Department for Education that schools could consider identifying Friday 18th December as a non pupil day, I am writing to inform you that term will end for pupils on **Thursday 17th December**.

We have also been requested to clarify how you should contact us after this date if your child receives a positive coronavirus test and they have been in school for two days prior to the onset of symptoms, or prior to taking the test if they were asymptomatic. Therefore, we have set up the following mailbox which should be used to notify the school if your child tests positive and they first developed symptoms on any day BEFORE Sunday 20th December.

If the symptoms appear **on or after 20th December**, there is no need to get in touch with the school.

The email address is covidcase@gapps.holyroodacademy.com We will be monitoring this account at a specified time only each day so that we can liaise with you should your child test positive for the virus between the end of term and Wednesday December 23rd (and they have been in school for two days prior to becoming unwell).

Please note that we will not be monitoring the mailbox after Wednesday December 23rd and any positive results received after this time will be dealt with by NHS Test and Trace.

Yours sincerely

Mr David MacCormick
Headteacher
Holyrood Academy

Address

**Zembard Lane
Chard, Somerset
TA20 1JL**

Contact

tel: 01460 260100

Email

**sch.517@educ.
somerset.gov.uk**

Web

**www.holyrood
academy.com**

Headteacher

Dave MacCormick
B.Sc Hons, M.Ed, MRes

Senior Deputy Headteacher

Sam Davison
BA Hons, MA

Deputy Headteacher

Jonathan Black
BA Hons

Deputy Headteacher

Robert Crocker
BA Hons

Assistant Headteacher

Joanne James
BA Hons

Assistant Headteacher

Greg Ireland
B.Sc

Business Manager

Tina Coles
DSBM

