

The 16-19 Bursary Fund is a scheme to help students facing financial hardship to continue in full-time education after Year 11.

To qualify, a student must be aged between 16 and under 19 on the 31st August at the start of the academic year in which he/she starts a programme of study; they must also be on a full-time programme of study.

Students aged 19 or over on 31st August are also eligible to apply for help from the discretionary fund if they are continuing on a study programme that they began aged 16 to 18 and those who have an Education Health and Care Plan (EHCP).

Please note that funds are strictly limited. Bands are subject to change depending on ESFA funding. However, all applications will be reviewed and awards made according to need as far as possible.

PAYMENTS, ORGANISATION & APPEALS

Payment will be made by BACS into a **student's bank account** half-terminly in arrears and on a pro-rata basis. If a student does not have a bank account they will need to open one in order to receive their bursary. Payments are dependent on student attendance, conduct and positive attitude to learning. Students and parents/carers will be expected to agree to and sign the declaration, which forms part of the application, before payments are made.

The **Sixth Form Team** will be responsible for deciding who receives the awards based on the criteria outlined in this leaflet. The Bursary Fund is given to the Academy each year by the ESFA (Education Skills & Funding Agency). Once these monies have been allocated the Academy will be unable to make further grants until the new academic year.

Appeals relating to the bursary or grant should be made in the first instance to Mrs Coles. Final appeals should be made in writing to the Headteacher.



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BURSARY FUND 2018-19

HOLYROOD SIXTH FORM
BURSARY FUNDING
INFORMATION

ELIGIBILITY

The Scheme comprises of the following;

HIGH PRIORITY BURSARY of up to £1,200 per academic year for those most in need of financial support:

- young people in care or having recently left Local Authority care.
- those receiving Income Support or Universal Credit and financially supporting themselves and/or a dependent (ie child or partner).
- In receipt of Disability Living Allowance or Personal Independence Payment and Employment Support Allowance or Universal Credit in their own right.

DISCRETIONARY BURSARY Available for students in need of financial support with specific costs to enable them to stay in education. Eligibility for a Discretionary Bursary is based on household income (verified by Tax Credit /Universal Credit awards, a P60 or other benefits statements).

Band 1

Gross annual household income totalling £16,190 or less and in receipt of Child Tax Credits, or net household income under £7,400 and in receipt of Universal Credit. Students will receive a Free School Meal (£2.60 per day).

They will also receive a weekly payment, payable half termly in arrears, subject to their attendance, conduct and attitude to learning.

Band 2

Annual household income totalling £16,191 to £20,000 (including Tax Credits or Universal Credit).

They will receive a weekly payment subject, payable half termly in arrears, to their attendance, conduct and attitude to learning.

Band 3

Annual household income totalling £20,001 to £30,000 (including Tax Credits or Universal Credit).

Students will receive a weekly payment, payable half termly in arrears, subject to their attendance, conduct and attitude to learning.

SPECIFIC SUBJECT SUPPORT

Certain courses where it has assessed by the Academy that there are exceptional course costs, ie for equipment, essential education visits and transport. Any student receiving Bursary Funding will be automatically eligible for a grant towards these costs

The subjects that have been assessed are Science, D&T, Art, Photography, Geography and Yeovil College courses. These grant monies will be paid directly to the specific Departments so they can support students.

An **EDUCATIONAL SUPPORT GRANT** may be available for students not eligible for the High Priority or Discretionary Bursaries but in need of financial support with specific costs to enable them to stay in education and complete their courses successfully.

Educational Support Grant applications will be assessed individually for eligibility according to household income and circumstances. Once granted, funds may be used towards: books/ equipment/materials/specialist clothing; essential educational visits related to courses and UCAS fees & travel expenses for Higher Educational visits.

TRANSPORT (all students)

In recognition of the rural isolation of the Academy, the Academy may provide a contribution towards an annual bus pass. This pass allows for travel outside of school times. Other travel costs will be considered on an individual basis.

HOW TO APPLY

The **16-19 Bursary Fund Application Form** can be found on the Academy website and should be submitted to the Sixth Form office (Paper copies are available from the Sixth Form Office).

Appropriate evidence will be required to support the application. For the **High Priority Bursary** this might include:

- A letter referring to the benefit to which the young person is entitled;
- Written confirmation from the Local Authority of the young person's current or previous looked-after status.

For the **Discretionary Bursary** and **Educational Support Grant** this should include evidence of benefits/ allowances/grants and household income (e.g. Child & Working Tax Credits, Universal Credit, P60 etc). Students whose applications are received before **Friday 22nd March** will receive payments backdated to the beginning of the Spring Term. Those whose applications are received after that date will receive payments from the date that their applications are approved.

Weekly payments will be accrued based on full attendance, good conduct and a positive attitude to learning and will be paid half-termly in arrears. The application will cover the 2018/19 Academic Year. Students should reapply in the Summer Term for the following year.