

Dear Parents / Carers and Students,

Holyrood Academy Bursary Fund

A grant funding stream for Post 16 education is available to help students with education-related cost, such as books and other equipment for your course or transport costs.

There are a number of different types of Bursary Funding –

1. **High Priority Bursary**

As a student you could get up to £1,200 per academic year if you satisfy one of the following:

- you're in or recently left local authority care
- you get Income Support or Universal Credit because you're financially supporting yourself
- you get Disability Living Allowance (DLA) in your name and either Employment and Support Allowance (ESA) or Universal Credit
- you get Personal Independence Payment (PIP) in your name and either ESA or Universal Credit

You may get the full amount if you have expenses and study full-time on a course of at least 30 weeks.

2. **Discretionary Bursary**

A Bursary grant is available for students in need of financial support with specific costs. Students will be eligible for a weekly payment, payable half termly in arrears, subject to their attendance, conduct and attitude to learning. The eligibility criteria for the discretionary bursary are outlined in the leaflet attached. The current funding levels available are as follows

	Weekly amount
Band 1	£25 per week
Band 2	£20 per week
Band 3	£15 per week

3. Education Support Grant

A Grant may be available for students not eligible for the High Priority or Discretionary Bursaries, but need financial support with specific costs to enable them to stay in education to successfully complete their course. Once granted these funds may be used towards;

- Books / equipment / materials / specialist clothing
- Essential educational visits relating to courses
- UCAS Fees and travel expenses for Higher Educational visits

The **16-19 Bursary Fund Application Form** can be found on the school website and should be submitted to the Sixth Form Office. (Paper copies are available from the Sixth Form Office).

Appropriate evidence will be required to support the application. For the **High Priority Bursary** this might include:

- A letter referring to the benefit to which the young person is entitled;
- Written confirmation from the Local Authority of the young person's current or previous looked-after status.

For the **Discretionary Bursary** and **Educational Support Grant** this should include evidence of benefits/ allowances/grants and household income (e.g. Child & Working Tax Credits, Universal Credit, P60 etc). Students whose applications are received before **18th October 2019** will receive payments backdated to the beginning of the Autumn Term. Those whose applications are received after that date will receive payments from the date that their applications are approved.

Weekly payments will be accrued based on attendance, good conduct and a positive attitude to learning, as outlined in the application form and will be paid half-termly in arrears. The application will cover the 2019/20 Academic Year. Students should reapply in the Summer Term for the following year.

Should you have any queries, please contact the Sixth Form Team at the Academy.

Yours sincerely,



Mr D MacCormick
Vice Principal