

HOLYROOD

----- ACADEMY -----



POLICY

## Provider Access Policy

Updated: May 2020

Approved by Local Governance Committee: May 2020

## Holyrood Academy: Provider Access Policy

### **Introduction:**

This policy statement sets out Holyrood Academy's arrangements for managing the access of providers to students at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

### **Pupil Entitlement:**

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of the careers program which provides information on the full range of education and training options available at each transition point (i.e. the options process in Year 9, from Year 11 to Post 16, and Post 18).
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

### **Management of Provider Access Requests:**

**Procedure:** A provider wishing to request access *should contact the named Careers Lead*. The management of the careers team is as below.

- Kathleen Lemon (Careers Leader) – [Klemon@educ.somerset.gov.uk](mailto:Klemon@educ.somerset.gov.uk)
- Jonathan Black (Deputy Head with responsibility for Careers) - [JBlack1@educ.somerset.gov.uk](mailto:JBlack1@educ.somerset.gov.uk)
- Emma Higman (Independent Careers Advisor) – [EHigman@educ.somerset.gov.uk](mailto:EHigman@educ.somerset.gov.uk)
- Gemma Ayres (Next Steps South West co-ordinator) - [GAyres@educ.somerset.gov.uk](mailto:GAyres@educ.somerset.gov.uk)

### **Opportunities for Access from September 2020:**

Year group	Activity
Year 7	Financial management, Challenging stereotypes and Raising aspirations.
Year 8	Financial management
Year 9	GCSE options, Articulacy (Targeted students).
Year 10	Work Experience program, Higher Education visits, Higher Education residential (targeted students), The National Apprenticeship Show.
Year 11	Vocational education Careers/ course talks, personal careers interviews (with Careers Advisor), Higher Education Bus.
6 <sup>th</sup> Form	Apprenticeship options, UCAS, financial planning, work experience, personal careers interviews (with Careers Advisor).

This list of events may be subject to addition, deletion or change. In addition to these events, we provide opportunities for guest speakers within assemblies and careers days.

**Please speak to our named Careers Leader to identify the most suitable opportunity for providers.** Emma Higman will lead all independent careers advice and guidance. All relevant opportunities and materials will be passed onto the students. Any applications to speak with or present to Holyrood Academy students will be given due consideration on a case-by-case basis by the Careers Lead and Careers management.

Holyrood Academy's Safeguarding policy will set out the approach and guidance for external providers to talk to our students.

***Facilities Available:***

The Academy will make the premises and correct venues available where appropriate. This includes the Academy Hall, classrooms, larger meeting rooms and 6<sup>th</sup> form work room. This will be agreed by discussions between the provider and Holyrood Academy.

Equipment needed will be made available unless this is of a specialist nature. This will be discussed in contact with the Careers Leader or Careers Advisor.