



Minutes of the Holyrood Academy Local Governance Committee Meeting
held at 5.30pm on 16th January 2020 at Holyrood Academy

Attendees	Initials	Attendees	Initials
Peter Chapple	PC	Richard Poole	DPO
Ali Collins	AC	David Pugh	DP
Barney Haydon	BH	Jason Swarbrick	JSK
Pauline Lamond	PL	Kate Yamada	KY
Dave MacCormick	DM		
Daniel Pritchard	DPr	Paula Gibson - Clerk	PG

Apologies / Absence (reason if required)	Initials	In Attendance	Initials
Jonathan Farey – Work Commitments	JF	Lorraine Heath – CEO, UAT	LH
Anna Flindell – Work Commitments	AF		

Signed as a correct record of the meeting:

Date:.....

1. Welcome and Apologies

DP welcomed all to the meeting – apologies were received and accepted from Anna Flindell and Jonathan Farey. The meeting was quorate.

All congratulated DMC on his appointment as Headteacher.

2. Local Governance Committee Membership

DP welcomed the two new Parent Governors, Richard Poole and Daniel Pritchard, and introductions were made. DP informed all that Pearl Barnes had resigned from the HA LGC due to work commitments, AC will become the nominated SEND Governor. At present there was one vacancy for a Staff Governor and it was hoped this would be filled by a member of the support staff.

3. Declarations of Pecuniary Interest

LH declared an interest as CEO of the Uffculme Academy Trust

4. Minutes of the Meeting held on 21st November 2019 and Matters Arising

DP signed the minutes as a true and accurate reflection of the meeting held on the 21st November 2019.

Update on Actions and Matters Arising:

Action	Update
Bring a register for Governors to sign to confirm that they have read the KCSiE Part 2	Action Complete
A summary of the Code of Conduct be provided to supply staff.	Ongoing - LH / DMc

5a) The Ofsted Experience – Lorraine Heath

This was a confidential minute

5b) Self Evaluation Form – Lorraine Heath

This was a confidential minute

5. Vision for the Future – Dave MacCormick

DMC shared with Governors his Vision for the Future of Holyrood Academy, which has also been shared with students and staff. The Action Plan for January – April 2020 was also circulated and explained to Governors.

Governors QUESTIONED if the ratio of non-contact time for Senior Leaders has been reduced to accommodate their responsibilities? New staff members have been recruited in English, History and PE to backfill for SLT Staff.

JSK left at 6.55pm

DMC reported that it had been a positive start to the year and Staff and Governors were pleased with DMC's honest evaluation.

Governors ASKED about the support available for DMC? LH continues to support DMC and attends the SLT meetings. An external mentor from another outstanding school has been put in

place and a new Deputy Head vacancy has been advertised – this post will have specific focus on Achievement and Progress. In addition to these measures an extra three staff have been seconded to the SLT to aid capacity.

Governors ASKED about the development of Middle Leaders? In Spring 2, a Middle Leaders conference will take place to share examples of best practice, expectations and the accelerated curriculum review.

Governors thanked DMC for his honest and exciting presentation.

6. Matters brought forward by the Chair

DP informed the Governors that a recent Permanent Exclusion of a student has been upheld by the Governors Disciplinary Committee, subject to the normal appeal process. **A Governor** expressed concern about the number of fixed term exclusions, and in particular what can be done when fixed term exclusions are not working.

Future Academy Events include –

- 22nd January 2020 – 10.00am – Presentation from the NHS Mental Health Team
- 28th January 2020 – 6.00pm – DMC meeting for Parents – “Vision for the Future”
- 30th January 2020 – Y04.30pm - Year 11 Parents Subject Evening, including introduction to the Sixth Form

DP explained that for the April 2020 meeting, all Governors are to have met with their SLT Link person to have “rag rated” their School Improvement Plan priority.

7. Meeting Evaluation – Kate Yamada

Governors agreed that papers had been received and that adequate time had been allocated to ask questions and consider points raised. KY explained that if Governors had any queries or comments to make about the meeting structure, they should contact her.

8. Concerns

What can be done when fixed term exclusions no longer work.
This will be passed to Directors from the LGC.

9. Confirmation of the date of next meeting – 5.30pm, Monday 10th February 2020

The meeting closed at 7.20pm